

Message

From: Laycock, Kelly [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=EDF53496C8284A7D8153E0F312818DF1-LAYCOCK, KELLY]
Sent: 6/12/2020 5:07:00 PM
To: Long, Mike [Long.Mike@epa.gov]
Subject: RE: ERG-JIT contract's TO#31, Technical Direction TD#04
Attachments: TD04 FARE Faciliation_052920.docx

Mike,

Initially we were thinking 30k but talking to Kathy it sounds like the comment binning etc might be an additional 50k. The funding will be coming from the Region.

Kathy suggested I send you a draft of what I have so far to see if it's hitting the right bases. I've attached our latest draft just to get some feedback if possible. I know Rosemary wants to see it before we send final but didn't want to wait until Monday to get you a copy. Anything highlighted are areas I'm unsure of (though this is my first time doing one of these so I'm not really sure of any of it).

Thanks for any feedback you can give me.

Kelly Laycock
Wetlands Regulatory Section
U.S. Environmental Protection Agency
61 Forsyth St.
Atlanta GA, 30303
phone 404 562 9132

From: Long, Mike <Long.Mike@epa.gov>
Sent: Tuesday, June 9, 2020 2:11 PM
To: Laycock, Kelly <Laycock.Kelly@epa.gov>
Subject: RE: ERG-JIT contract's TO#31, Technical Direction TD#04

Hi Kelly,

Thanks for giving me an update.

There are only two things I need: the Technical Direction TD#04 form and on a parallel track a PR for the funding. Rosemary indicated it will about \$30K'ish? Could you remind me, is the funding coming from R4 or HQs? Either way, there are a few things dealing with the PR.

Thanks,
Mike

From: Laycock, Kelly <Laycock.Kelly@epa.gov>
Sent: Tuesday, June 09, 2020 1:08 PM
To: Long, Mike <Long.Mike@epa.gov>
Subject: ERG-JIT contract's TO#31, Technical Direction TD#04

Mike,

My supervisor, Rosemary, indicated you reached out on where we stand with TD#04. I'm meeting with the team tomorrow to make some decisions on what we want the TD to cover. Rosemary wants to review before we send it back and she's on leave this week. I hope to have it ready to send back to you early next week. Btw, I spoke with Kathy Hurd and she suggested to ask you if you have a checklist of things you need from me that might make your life easier? If not, no big deal, I just don't want to cause any extra work for you if I can help it.

Thanks,

Kelly Laycock
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